

# PORT OF SUNNYSIDE MINUTES OF THE BUSINESS MEETING

Held July 16, 2012

The July 16, 2012 Business Meeting was called to order at 5:17 p.m. by President Martin. The meeting was held at the Port of Sunnyside Administration Office at 520 S. 7<sup>th</sup> St., Sunnyside, WA.

Commissioners and Staff present at the Study Session/Business Meeting:  
Arnold Martin, Jim Grubenhoff, Jeff Matson, Commissioners;  
Amber Hansen, Executive Director;  
Jed Crowther, Property Manager;  
Robert Farrell, Port Engineer;  
Gary Holwegner, Sprayfield Manager;  
Travis Jansen, Maintenance Manager;  
Vernita Coffey, Administrative Assistant; and  
Steve Winfree, Legal Counsel

List of guests available on request.

**EXECUTIVE DIRECTOR:** Amber Hansen presented a written report and the following items were discussed; (written report available upon request).

- Amber reported that the Sunnyside City Council will be considering annexation of the RV Park Property on Midvale at their Aug. 13<sup>th</sup> meeting. They must take some action to accept or deny the property annexation request. Non action does not allow the request to die as was previously thought. This is strictly about annexing the property, if the council approves and the property owners still want to build an RV Park they will need to go through the proper process.
- Amber reported that the City of Sunnyside was going to table the interlocal agreement for operation of the airport. The new City Manager would like the opportunity to see if staff could make the needed changes to develop the airport. Commissioner Grubenhoff inquired if there would still be an airport committee? Amber stated that it is required by the FAA and city code.
- Amber announced that there would be a Tri-Chamber Social Thursday, July 26<sup>th</sup> at the new Grandview Community Center from 5:30 - 7:00 p.m.
- Amber attended the WPPA Executive Director's meeting in Walla Walla last week and stated that it was a good meeting with valuable information.

**PORT ENGINEER:** Robert Farrell presented a written report and the following items were discussed; (written report available upon request).

- Bob reported on the repairs made to the high temperature hoses that connect the ball valves at the header to the HDPE pipes that drop to the diffusers at the bottom of the basins. Russell Crane lifted the barge into each of the SBR basins and the repairs were made by staff.

SPRAYFIELD MANAGER: Gary Holwegner presented a written report and the following items were discussed; (written report available upon request).

- Gary reported that harvest is getting better each time and that they are working on reducing the number of weeds around in the fields.

MAINTENANCE MANAGER: Travis presented a written report and the following items were discussed; (written report available upon request).

NOTICE ITEMS: July 20, 2012 is the Port's Industry Appreciation BBQ at the Operations Office from 11:30 - 1:00. We will be honoring JM Eagle as our longest continuously operating IWWTF user.

July 22-24 is the WPPA Commissioners Meeting in Cle Elum.

Tenant/Partner Appreciation BBQ hosted by the Port of Benton, July 26<sup>th</sup> at noon at the Prosser Wine & Food Park Gazebo.

GENERAL COMMENTS:

STAFF COMMENTS: None

COMMISSIONER COMMENTS:

Commissioner Martin commented on the good article in the Business Times on Amber Hansen and the Working Stiff article in the Daily Sun News on John Van Wingerden III.

Commissioner Martin commented that he had a very good time on his camping vacation.

Commissioner Grubenhoff commented that the YCDA had a good annual meeting at the New Grandview Community Center. Guest Speakers were Derek Sandison, Office of the Columbia River, Dept. of Ecology and Mike Leita, Yakima County Commissioner regarding Our Future Water Supply and Sustaining the Yakima Valley Economy.

Commissioner Grubenhoff stated that he was very happy to attend the dedication and unveiling of the new Bronze Statue of Astronaut and native of Sunnyside, Bonnie Dunbar. He estimated that the crowd numbered more than 200 people.

Commissioner Matson described his good experience with a business near John Day, Oregon. He had to replace two wheel bearings in his motorcycle and the mechanic completed the job in a timely manner and at an excellent price.

CITIZEN COMMENTS: None

ACTION ITEMS:

Commissioner Grubenhoff has noted that he has always recused himself from discussion and voting on the payments to Harold's Repair & Rental, LLC because of his ownership interest in the company, and declared that his recusal from discussion and voting shall be in effect for all future payables or other matters between the Port and the company, and the recusal shall continue until withdrawn by him.

- The consent agenda includes the minutes of the Port Meeting held on July 2, 2012 and payables in the amount of \$127,620.82 issued on July 10, 2012 and payroll in the amount of \$35,198.54 issued on July 05, 2012, totaling \$162,819.36. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.
- Authorize the Commission President, Arnold Lee Martin to sign the SIED loan contract on behalf of the Port and authorize the Commission Secretary, Jeffrey Matson to attest to the Port related signatures on this document. Commissioner Grubenhoff moved to approve, Commissioner Matson seconded, motion carried.
- Approve the Memorandum of Understanding between the City of Sunnyside and the Port of Sunnyside for the relocation of a power pole to serve the Automated Weather Observation System to be installed at the Sunnyside Municipal Airport and authorize Amber to sign on behalf of the Port. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.
- Approve amendment #1 to the Sunnyside Beauty Academy lease which extends the lease through June 30, 2013 at the same rent amount and authorize Amber to sign on behalf of the Port. Commissioner Matson recused himself from the discussion and motion regarding this item. Commissioner Grubenhoff moved to approve, Commissioner Martin seconded, motion carried.
- Approve HDR Scope of Services and Contract for final design of pipeline to wetland at a cost of \$239,399.00 and authorize Jed to sign on behalf of the Port. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.

EXECUTIVE SESSION: Executive session was called to order at 5:57 p.m. by President Martin to discuss a real estate issue as allowed under RCW 42.30.110 subsection B. Session was expected to last 5 minutes. Session was extended an additional 5 minutes at 6:02 p.m. Session closed at 6:07 p.m. with no action required.

ADJOURNMENT: The Business Meeting was adjourned at 6:08 p.m., peace and harmony prevailing.

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Arnold Martin, President

ATTEST:

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Jeff Matson, Secretary