

PORT OF SUNNYSIDE MINUTES OF THE BUSINESS MEETING

Held September 5, 2012

The September 5, 2012 Business Meeting was called to order at 5:15 p.m. by President Martin. The meeting was held at the Port of Sunnyside Administration Office at 520 S. 7th Street, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:
Arnold Martin, Jim Grubenhoff, Jeff Matson, Commissioners;
Amber Hansen, Executive Director;
Jay Hester, Executive Director in Training;
Jed Crowther, Property Manager;
Vernita Coffey, Admin. Assist. and
Steve Winfree, Port Legal Counsel

List of guests available on request.

EXECUTIVE DIRECTOR: Amber Hansen presented a written report and the following items were discussed; (written report available upon request).

- ▶ Amber reported that Dr. Rick Cole had contacted the Port regarding a new group forming to address community issues, such as drugs, alcohol and gang related crime. This group would include the City of Sunnyside, Sunnyside Community Hospital and Sunnyside School District. They would like participation from the Port of Sunnyside as well. The commissioners felt it would be a good idea and Commissioner Matson and Jay Hester will attend the first meeting and report back to the other commissioners and staff.

EXECUTIVE DIRECTOR IN TRAINING: Jay Hester presented a written report the following items were discussed; (written report available upon request).

- ▶ Jay reported on the site visit to the Kennewick Waste Water Treatment Plant by Jed, Travis and himself to observe Merrell Bros. dredging operation. The technology and efficiency of their project was amazing. They were able to observe how large lagoons can be cleaned while operations continue for the waste water treatment. Jay, Jed, Travis and Bob also visited Tree Tops 12 acre lagoon in Selah during their cleaning. Commissioners requested Jay to look into the possibility of a second tour including the commission. Jay agreed it was a good idea.

PROPERTY MANAGER: Jed Crowther presented a written report and the following items were discussed; (written report available upon request).

- ▶ Jed thanked Steve for his work on the support letter from Zion Bank regarding the Carnation Property. Jed reported that the CERB grant application was submitted on August 28th to the CERB 2012 Economic Development Grant Program. This grant program is directed at redevelopment and our pre-application is directed at redevelopment of the Carnation property.
- ▶ Jed stated that Tetra Tech is performing Final Design of the wetland project for the US Army Corps of Engineers and it is expected to be completed by June 2013.

- ▶ Jed indicated that HDR is preparing Final Design on the pipeline to wetland project with completion by Nov. 21, 2012. These two projects are coming along very well.

NOTICE ITEMS:

Special Meeting to be held on Tuesday, September 11, 2012 at noon to discuss the Carnation Property.

Sun & Shine Sunnyside Car Show is this Saturday Sept. 15 from 8 a.m. to 3 p.m. in Central park with trophies awarded at 2:30 p.m.

ACTION ITEMS:

Commissioner Grubenhoff has noted that he has always recused himself from discussion and voting on the payments to Harold's Repair & Rental, LLC because of his ownership interest in the company, and declared that his recusal from discussion and voting shall be in effect for all future payables or other matters between the Port and the company, and the recusal shall continue until withdrawn by him.

- ▶ The consent agenda includes minutes of the Port Meeting held on August 20, 2012 and the payables in the amount of \$76, 946.31 issued on August 8, 2012 totaling \$76,946.31. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.

GENERAL COMMENTS:

Staff Comments:

Jay stated that he is glad to be back and that it feels like he was never gone.

Vernita commented that it is great to have Jay back.

Commissioner Comments:

Commissioner Grubenhoff complimented Amber on her 22 year history with the Port of Sunnyside portfolio. Commissioner Martin thanked Amber for compiling her report and Commissioner Matson suggested copies of the report be sent to former Commissioners, St. Clair Woodworth, Dick Golob and Bill Flower.

Citizen Comments: None

EXECUTIVE SESSION: None

ADJOURNMENT: The Business Meeting was adjourned at 6:02 p.m., peace and harmony prevailing.

Arnold Martin, President

ATTEST:

Jeff Matson, Secretary