

PORT OF SUNNYSIDE MINUTES OF THE BUSINESS MEETING

Held April 15, 2013

The April 15, 2013 Business Meeting was called to order at 5:16 p.m. by President Martin. The meeting was held at the Port of Sunnyside Administration Office at 2640 E. Edison Ave. Suite #1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:
Arnold Martin, Jim Grubenhoff, Jeff Matson, Commissioners;
Jay Hester, Executive Director;
Jed Crowther, Property Development & Project Manager;
Robert Farrell, Port Engineer;
Gary Holwegner, Sprayfield Manager;
Travis Jansen, Maintenance Manager;
Vernita Coffey, Administrative Assistant; and
Steve Winfree, Port Legal Counsel

List of guests available on request.

EXECUTIVE DIRECTOR: Jay Hester presented a written report and the following items were discussed; (written report available upon request).

- Approve the Remedial Action Grant Agreement G1300116 between the State of Washington Department of Ecology and the Port of Sunnyside and authorize Jay to sign on behalf of the Port. Commissioner Grubenhoff moved to approve, Commissioner Matson seconded, motion carried.

PORT ENGINEER: Robert Farrell presented a written report and the following items were discussed; (written report available upon request).

- Approve a contract with HDR, Inc. for the design of an anaerobic digester for a fee not to exceed \$544,288.93 and authorize Jay to sign on behalf of the Port. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.

SPRAYFIELD MANAGER: Gary Holwegner presented a written report and the following items were discussed; (written report available upon request).

- Gary stated the irrigation season has begun with pressure problems and mother nature to deal with. Spring seeding of the rotational fields is complete.

MAINTENANCE MANAGER: Travis Jansen presented a written report; (written report available upon request).

NOTICE ITEMS: WPPA Spring Meeting at Skamania Lodge, Stevenson on May 15-17, 2013. Commissioners Martin, Grubenhoff & Matson, Jay Hester and Jed Crowther will all be attending.

ACTION ITEMS:

Commissioner Grubenhoff has noted that he has always recused himself from discussion and voting on the payments to Harold's Repair & Rental, LLC because of his ownership interest in the company, and declared that his recusal from discussion and voting shall be in effect for all future payables or other matters between the Port and the company, and the recusal shall continue until withdrawn by him.

- The consent agenda includes minutes of the Port Business Meeting held on April 1, 2013 and payables in the amount of \$101,452.71 issued on April 10, 2013 and payroll in the amount of \$38,951.76 issued on April 5, 2013, totaling \$140,404.47. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.

GENERAL COMMENTS:

Staff Comments: Jay mentioned that the YCDA staff is very excited about the Port projects.

Commissioner Comments: Commissioner Grubenhoff and Commissioner Martin commented that they were thankful that Doris Matson and family were safe considering the circumstances at the Boston Marathon.

Citizen Comments: None

EXECUTIVE SESSION: Executive Session was called to order at 6:03 p.m. by President Martin to discuss a real estate issue as allowed by RCW 42.30.110 subsection C. Session was expected to last 10 minutes with no action required. Session closed at 6:13 p.m.

ADJOURNMENT: The Business Meeting was adjourned at 6:14 p.m., peace and harmony prevailing.



Arnold Martin, President

ATTEST:



Jeff Matson, Secretary