

# PORT OF SUNNYSIDE MINUTES OF THE BUSINESS MEETING

Held March 4, 2013

The March 4, 2013 Business Meeting was called to order at 5:16 p.m. by President Martin. The meeting was held at the Port of Sunnyside Administration Office at 2640 E. Edison Ave. Suite #1, Sunnyside, WA.

Commissioners and Staff present at the Study Session and Business Meeting:  
Arnold Martin, Jim Grubenhoff, Jeff Matson, Commissioners;  
Jay Hester, Executive Director;  
Jed Crowther, Property Development & Project Manager;  
Vernita Coffey, Administrative Assistant; and  
Steve Winfree, Port Legal Counsel

List of guests available on request.

EXECUTIVE DIRECTOR: Jay Hester presented a written report and the following items were discussed; (written report available upon request).

- Jay presented information regarding the investing of the Port's RO Bonds reserve funds. Carol and Jay have been researching ways to best invest the money in this fund.

PROPERTY, DEVELOPMENT & PROJECT MANAGER: Jed Crowther presented a written report and the following items were discussed; (written report available upon request).

- Jed stated that the Port of Sunnyside newsletter was recently published and sent out by email to Washington State Port Directors and individuals doing business with the Port.
- Jed reported that the House Bill 1557 did not advance out of House Capital Budget committee this session.
- Jed indicated that a \$300,000 remedial action grant is forthcoming from DOE for the Carnation property cleanup.
- Jed reported that a \$3,410,162 Ecology loan submittal, for wetland and pipeline, ranked well, as a funded project, within the Legislative draft offer list; and as a bonus, \$250,000 qualified as a grant.

NOTICE ITEMS: "Ports Day" March 7, 2013 at the John L. O'Brien Building at the Capital at 7:30 a.m.

Annual New Vision Meeting is on March 26, 2013 at the State Fair Park Room12 – 1:30 p.m.

ACTION ITEMS:

Commissioner Grubenhoff has noted that he has always recused himself from discussion and voting on the payments to Harold's Repair & Rental, LLC because of his ownership interest in the company, and declared that his recusal from discussion and voting shall be in effect for all future payables or other matters between the Port and the company, and the recusal shall continue until withdrawn by him.

- The consent agenda includes minutes of the Port Business Meeting held on February 18, 2013 and payables in the amount of \$43,409.75 issued on February 25, 2013 and payroll in the amount of \$29,886.84 issued on February 20, 2013 totaling \$73,296.59. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.
- Approve the lining of 9 manholes by Realm Inc. at a cost of \$31,971.85, tax included and authorizing Jed to sign on behalf of the Port. Commissioner Grubenhoff moved to approve, Commissioner Matson seconded, motion carried.
- Approve Classroom lease with YV Tech for a portion of the Horizon Building, Suite #1 at \$1,000 per month plus utilities for an initial term of April 1, 2013 to November 30, 2013 and authorize Jay to sign on behalf of the Port. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.

GENERAL COMMENTS:

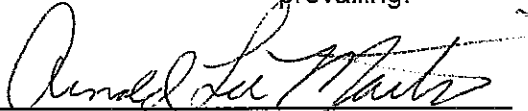
Staff Comments: None

Commissioner Comments: Commissioner Grubenhoff thanked John Fannin, Daily Sun News, for attending and covering the Open House held February 28, 2013.

Citizen Comments: None

EXECUTIVE SESSION: Executive session was called to order at 5:52 p.m. by President Martin to discuss a real estate issue as allowed under RCW 42.30.110 subsection C. Session was expected to last 10 minutes. Session was extended an additional 10 minutes at 6:02 p.m. Session closed at 6:08 p.m.

ADJOURNMENT: The Business Meeting was adjourned at 6:09 p.m., peace and harmony prevailing.

  
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Arnold Martin, President

ATTEST:  
  
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Jeff Matson, Secretary