

PORT OF SUNNYSIDE MINUTES OF THE BUSINESS MEETING

Held November 4, 2013

The November 4, 2013 Business Meeting was called to order at 5:15 p.m. by President Martin. The meeting was held at the Port of Sunnyside Administration Office at 2640 E. Edison Ave., Suite #1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:
Arnold Martin, Jim Grubenhoff, Jeff Matson, Commissioners;
Jay Hester, Executive Director; and
Jed Crowther, Property, Development & Project Manager;
Carol Carter, Finance Officer;
Vernita Coffey, Administration Assistant; and
Steve Winfree, Legal Counsel

List of guests available upon request:

FINANCE OFFICER: Carol Carter presented the 2014 Budget.

- Carol reported that the Port's total proposed budget for 2014 is \$8,299,564.36. The General fund budget is \$3,701,100.67 and the IWWTF budget is \$4,598,463.69. The IWWTF rate setting budget is going up 6.3%. Carol pointed out that looking at the budget in aggregate, the overall average rate for a cubic foot of discharge is 9 cents. Our average aggregate rate has been 9 cents since 2010 making 2014 the 5th year at that rate.
- Carol stated that all of the industries have been mailed the most up-to-date budget packets.

EXECUTIVE DIRECTOR: Jay presented a written report; (written report available upon request).

PROPERTY, DEVELOPMENT & PROJECT MANAGER: Jed presented a written report and the following items were discussed; (written report available upon request).

- Jed stated that the lead-impacted soil removal at the Carnation property is scheduled for November 14th.

NOTICE ITEMS:

Port Rate Hearing, Administration Office, November 5, 2013

Annual WPPA Meeting, Hotel Murano, Tacoma, November 20-22, 2013

Thanksgiving Port offices closed, November 28-29, 2013

Port Christmas Gathering, Doc's Pizza, Granger Golf Course, December 13, 2013

ACTION ITEMS:

Commissioner Grubenhoff has noted that he has always recused himself from discussion and voting on the payments to Harold's Repair and Rental, LLC because of his ownership interest in the company, and declared that his recusal from discussion and voting shall be in effect for all future payables or other matters between the Port and the company, and the recusal shall continue until withdrawn by him.

- The consent agenda includes minutes of the Port Business Meeting held on October 23, 2013 and payables in the amount of \$245,834.16 issued on October 25, 2013. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.

GENERAL COMMENTS:

Staff Comments: Jay informed the commissioners of the Tri-Ports Legislative Lunch to be held on December 10, 2013 at Columbia Center Red Lion Hotel, 1101 N. Columbia Center Blvd. in Ballroom 4 at 11:30 a.m.

Commissioner Comments: The Commissioners wished Steve Winfree good luck on the election for the Sunnyside School Board.

Citizen Comments: None

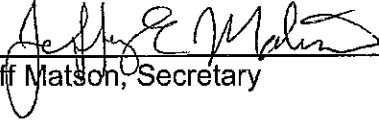
EXECUTIVE SESSION: None

ADJOURNMENT: The Business Meeting was adjourned at 5:41 p.m., peace and harmony prevailing.



Arnold Martin, President

ATTEST:



Jeff Matson, Secretary