



MINUTES OF THE BUSINESS MEETING

Held June 2, 2014

The June 2, 2014 Business Meeting was called to order at 5:16 p.m. by President Grubenhoff. The meeting was held at the Port of Sunnyside Administration Office at 2640 E. Edison Ave., Suite #1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:
Jim Grubenhoff, Jeff Matson, Arnold Martin, Commissioners;
Jay Hester, Executive Director;
Travis Jansen, Maintenance Manager;
Vernita Coffey, Administrative Assistant; and
Steve Winfree, Legal Counsel

List of guests available upon request:

PUBLIC HEARING ON A PROPOSED AMENDMENT TO THE COMPREHENSIVE PLAN was opened by President Grubenhoff at 5:17 p.m. Steve Winfree stated the purpose of the hearing is to receive comments about a proposed declaration that certain real properties are surplus to present Port needs and plans. The properties under consideration are located on the north side of the airport South of Sheller Road, also the Murray Road property and the South Emerald Road property which are part of the IWWTF. Jay Hester reported that no verbal or written comments had been received in response to the notice placed in the Daily Sun News.

Residents located on South Emerald Road were in attendance at the Public Hearing, but had no comments on the amendment to the comprehensive plan. No other comments were made.

The Public Hearing was closed at 5:22 p.m.

PRESENTATION: The business meeting continued with a Banner Bank proposal of financing for the purpose of making certain improvements and betterments to the Port's Industrial Wastewater Treatment System.

EXECUTIVE DIRECTOR: Jay Hester presented a written report and the following items were discussed; (written report available upon request).

- Jay requested direction regarding waiving a rental late fee for Sunnyside Beauty Academy. The tenant was able to provide documentation that showed the bank transferred the fees from her account in a timely matter, but the rental payment was not received at our administration office by the due date. Jay was directed to have the tenant request the bank cover the late fee since it was their error. A refusal letter to reimburse SBA from the bank must be received before we can consider waiving the late fee. Jeff Matson recused himself from this discussion because this tenant is his client.

- Jay provided a copy of a Rail Assessment report from Tangent Services for the commissioners review to consider if they feel that the work provided has given us enough information to make informed decisions.

MAINTENANCE MANAGER: Travis Jansen presented a written report and the following items were discussed; (written report available upon request).

- Travis presented some pictures of the anaerobic digester project progress. He stated that all of the soft spots were filled last week and that compaction is tested constantly by GN Northern. Material testing is done on a daily basis to ensure the quality and that the sampling and testing is done correctly.
- Travis reported that the DOE Dam Safety inspector was on site today and no issues were addressed.

NOTICE ITEMS:

Grand Opening Walter Clore, Wine and Culinary Center, Prosser on May 30, 2014 from 1-3 p.m.

Finance and Administration Seminar, Campbell's Resort, Lake Chelan, June 11-13, 2014

Port Directors Seminar, Hotel Bellwether, Bellingham, July 10-11, 2014

Commissioners Seminar, Skamania Lodge, Stevenson, July 27-29, 2014

ACTION ITEMS:

Commissioner Grubenhoff has noted that he has always recused himself from discussion and voting on the payments to Harold's Repair and Rental, LLC because of his ownership interest in the company, and declared that his recusal from discussion and voting shall be in effect for all future payables or other matters between the Port and the company, and the recusal shall continue until withdrawn by him.

- The consent agenda includes minutes of the Port Business Meetings held on May 19, 2014, and May 14-16, 2014 and minutes of the Special Meetings held on May 22, 2014 and May 28, 2014 and payables in the amount of \$386,115.18 issued on May 23, 2014 and payroll in the amount of \$29,407.19 issued on May 20, 2014 totaling \$415,522.37. Commissioner Matson moved to approve, Commissioner Martin seconded, motion carried.

GENERAL COMMENTS:

Staff Comments:

Vernita shared that the scheduled speakers as of this time for the Port 50th Anniversary Celebration BBQ include; Senator Jim Honeyford, State Representative Bruce Chandler, WPPA Executive Director, Eric Johnson and former Port Commissioners; Dick Golob, Richard Strain, Bill Flower and St. Clair Woodworth.

Jay expressed how very nice and well put together the Walter Clore Culinary Center grand opening was and that it was well attended.

Travis mentioned that Randy Schutt and the owner of the farming feedlot property at Golob landing have been cleaning up and leveling the property. Also in the area between Golob Landing and Sulphur creek. Randy also planted some sudan grass. All in all it is looking very nice.

Commissioner Comments:

Commissioner Martin expressed it was nice to see the anaerobic digester making progress and to see the pictures Travis provided.

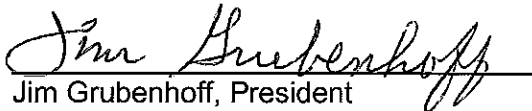
Commissioner Matson stated that the Walter Clore Culinary Center was a good facility for the valley and commented that the Port of Benton getting involved seemed to provide the momentum and what a great job done by them.

Commissioner Grubenhoff said it was good to see Senator Jim Honeyford, Dan Newhouse and Barb Lisk at the Walter Clore event. The event was enjoyable and a good afternoon of networking.

Citizen Comments: None

EXECUTIVE SESSION: None

ADJOURNMENT: The Business Meeting was adjourned at 6:25 p.m., peace and harmony prevailing.


Jim Grubenhoff, President

ATTEST:

Arnold Martin, Secretary

