



MINUTES OF THE BUSINESS MEETING

Held August 18, 2014

The August 18, 2014 Business Meeting was called to order at 5:15 p.m. by President Grubenhoff. The meeting was held at the Port of Sunnyside Administration Office at 2640 E. Edison Ave., Suite #1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:
Jim Grubenhoff, Jeff Matson, Arnold Martin, Commissioners;
Jay Hester, Executive Director;
Robert Farrell, Engineer;
Gary Holwegner, Sprayfield Manager;
Vernita Coffey, Administrative Assistant; and
Rob Faber, Legal Counsel

List of guests available upon request:

Joe Rollinger was in attendance regarding the recent real estate purchase and sale agreement of Port property with Sunnyside Dairy LLC. He asked the commissioners why the parcels were packaged as one unit. He requested the port commissioners provide clarification regarding the RCWs concerning public property sales. Legal Counsel, Rob Faber, stated that he would confer with his associate Steve Winfree and a letter would be sent to Mr. Rollinger detailing the state RCWs and to explain the port commissioners' position.

PORT ENGINEER: Robert Farrell presented a written report and the following items were discussed; (written report available upon request).

- Bob stated that the NPDES permit will be issued on September 1, 2014.
- Bob reported that 35 diffuser panels were replaced in the two SBR basins this year. We are averaging about 5% on the replacement panels per year. We have been discharging to the SBR's for nine years now with high efficiency oxygen transfer and receiving good service from the basins. Thus we are money ahead over having to replace all of the diffusers every 5 years. The staff is well trained and efficient with this process. In the future we plan to track which panels are being replaced to see if there is a pattern.

SPRAYFIELD MANAGER: Gary Holwegner presented a written report and the following items were discussed; (written report available upon request).

- Gary reported that the third cutting is completed. We expect to make our projected revenue this year.

NOTICE ITEMS: Small Ports Seminar, Enzian Inn, Leavenworth, WA October 23-24, 2014.

ACTION ITEMS:

Commissioner Grubenhoff has noted that he has always recused himself from discussion and voting on the payments to Harold's Repair and Rental, LLC because of his ownership interest in the company, and declared that his recusal from discussion and voting shall be in effect for all future payables or other matters between the Port and the company, and the recusal shall continue until withdrawn by him.

- The consent agenda includes minutes of the Port Business Meeting held on August 4 & 5, 2014 and minutes of the Special Meeting held on August 8 & 11, 2014. Payables in the amount of \$176,347.07 issued on August 8, 2014 and payroll in the amount of \$42,040.37 issued on August 5, 2014 totaling \$218,387.44. Commissioner Matson moved to approve, Commissioner Martin seconded, motion carried.
- Approve granting a Declaration of Irrigation Easement at the Veiga property and authorize Jay Hester to sign on behalf of the Port. Commissioner Martin moved to approve, Commissioner Matson seconded, motion carried.

GENERAL COMMENTS:

Staff Comments: Jay commented that he had a great vacation with his family. Glad he took the time off, but sorry he missed out on some of the important events that occurred and thanked the staff for filling in while he was gone.

Commissioner Comments:

Commissioner Matson stated that it was a long process on approving the offer of the real estate sale and purchase agreement with Sunnyside Dairy LLC. This took several months and a lot of people to get there. He thanked Jay, Carol and Travis for their efforts, as well as Legal Counsel, Rob Faber and Steve Winfree. He also mentioned the work performed by Kenny Nelson and Randy Tucker of DK Bain Real Estate.

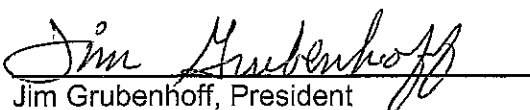
Commissioner Martin agreed with Commissioner Matson's remarks.

Commissioner Grubenhoff commented that he had a very happy 18th wedding anniversary weekend.

Citizen Comments: None

EXECUTIVE SESSION: Executive session was called to order at 5:44 p.m. by President Grubenhoff to discuss a real estate issue as allowed by RCW 42.30.110 Subsection C. Session was expected to last 10 minutes. Session was extended an additional 4 minutes at 5:54 p.m. Session closed at 5:58 p.m. with no action required.

ADJOURNMENT: The Business Meeting was adjourned at 5:58 p.m., peace and harmony prevailing.


Jim Grubenhoff, President

ATTEST:

Arnold Martin, Secretary