



**MINUTES OF THE BUSINESS MEETING**  
**Held January 19, 2015**

The January 19, 2015 Business Meeting was called to order at 5:15 pm by President Grubenhoff. The meeting was held at the Port of Sunnyside's Administration Office located at: 2640 E Edison Avenue, Ste. 1, Sunnyside, WA

**Commissioners and Staff present at the Business Meeting:**

Jim Grubenhoff, Commission President  
Jeffrey Matson, Commission Vice President  
Jay Hester, Executive Director  
Rob Faber, Legal Counsel  
Robert Farrell, Engineer  
Travis Jansen, Project Manager  
Gary Holwegner, Sprayfield Manager

List of guests present available upon request.

**Citizen Comments:** None

**NOTICE ITEMS:**

*WPPA – "Port Day" January 20, 2015, Olympia, WA*

**GENERAL COMMENTS:**

**Staff Comments:**

Bob (Robert): Mentioned effluent water is going to the drain. Commissioner Matson asked at what % the CAL (Covered Anaerobic Lagoon) is operating. Bob answered Commissioner Matson by stating that the CAL was designed for 10-12 days of detention time and we are operating it currently 15-20 days. Bob went on to explain that we have lower flows than the CAL was designed for due to the seasonality of our industries and their current construction schedule.

Travis: Stated that he is wrapping up the Anaerobic Digester Project with Apollo.

Gary: Moved the used wheel lines from the newly sold property. Spring barley to be planted north of the concrete slab.

**Commissioner Comments:**

Commissioner Matson asked when the Carnation fence would be installed. Travis replied that the work on the fence would begin January 20<sup>th</sup>.

**ACTION ITEMS:**

- The consent agenda includes:  
Minutes of the Port Business Meeting held on January 5, 2015, payroll in the amount of \$44,465.17 issued on January 5, 2015, and payables in the amount of \$192,879.30 issued on January 9, 2015, totaling \$237,344.47 Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion approved 2-0.
- Motion to approve contract with Conley Engineering for up to \$20,000.00 to design the Headworks Building Electrical, and authorize Travis Jansen to sign on behalf of the Port of Sunnyside. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion approved 2-0.

**EXECUTIVE SESSION:**

The Executive Session was called to order at 5:35 pm by President Grubenhoff to discuss real estate issues as allowed by RCW 42.30.110, Subsection C. The session was expected to last 10 minutes. At 5:45 pm, the session was extended by three minutes by President Grubenhoff. The Executive Session was closed at 5:48 pm by President Grubenhoff.

**ADJOURNMENT:** The Business Meeting was adjourned at 5:48 pm, peace and harmony prevails.

  
Jim Grubenhoff, President

**ATTEST:**

  
Arnold Martin, Secretary