



MINUTES OF THE BUSINESS MEETING
Held February 2, 2015

The February 2, 2015 Business Meeting was called to order at 5:15 pm by President Grubenhoff. The meeting was held at the Port of Sunnyside's Administration Office located at: 2640 E Edison Avenue, Ste. 1, Sunnyside, WA

Commissioners and Staff present at the Business Meeting:

Jim Grubenhoff, Commission President
Jeffrey Matson, Commission Vice President
Arnold Martin, Commission Secretary
Jay Hester, Executive Director
Rob Faber, Legal Counsel
Travis Jansen, Project Manager
Angela Smith, Administrative Assistant

List of guests present available upon request.

Citizen Comments: None

NOTICE ITEMS:

WPPA Spring Meeting, Davenport Hotel, Spokane May 13-15, 2015

GENERAL COMMENTS:

Staff Comments:

Jay explained the resolution included in the meeting packet addresses equipment the Port brought back from the Emerald property. There is no need for the Port to retain the equipment since it is no longer in use. With regard to the Natural Selection Farms contract, Jay explained the contract is essentially seven (7), one year contracts that are negotiated annually.

Travis explained the Anaerobic Digester Project should be wrapped up by the next Commission meeting. The Port will get a letter from the engineer stating final acceptance of the project. There will be a 45 day retainage period on the project. Travis stated Dairygold has shown interest in the Port's production of biogas. Travis explained a four year air permit has been issued. The information was submitted to the energy engineer. Travis explained that if we get much further in the process we will need a consultant to assist the Port.

Commissioner Comments:

Commissioner Matson expressed his appreciation for Jay and Carol's attendance at St. Clair Woodworth's funeral. Family, associates and friends, including from other Ports were in attendance. Commissioner Matson believed the support meant a lot to Mariea, St. Clair's wife.

Commissioner Martin stated St. Clair Woodworth's funeral was very nice. His life accomplishments, being a farmer, and family man were spoken very appropriately.

Commissioner Grubenhoff expressed his apologies for not attending St. Clair Woodworth's funeral. He voiced his appreciation for all of the staff from the Port that did attend the services.

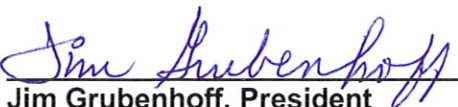
ACTION ITEMS:

- The consent agenda includes:
Minutes of the Port Business Meeting held on January 19, 2015, payroll in the amount of \$30,656.17 issued on January 20, 2015, and payables in the amount of \$138,930.20 issued on January 23, 2015, totaling \$169,586.37 Commissioner Matson moved to approve, Commissioner Martin seconded, motion approved 3-0.
- Motion to approve Amendment Two to Agreement with Natural Selection Farms, Inc., to increase the service fee to \$24.23 per wet ton, and to authorize Jay Hester to sign on behalf of the Port. Commissioner Martin moved to approve, Commissioner Matson seconded, motion approved 3-0.
- Motion to approve Resolution No. 2015-01: A Resolution Declaring Excess Personal Property and Authorizing the Disposal of Excess Personal Property. Commissioner Matson moved to approve, Commissioner Martin seconded, motion approved 3-0.

EXECUTIVE SESSION:

The Executive Session was called to order at 5:40 pm by President Grubenhoff to discuss real estate issues as allowed by RCW 42.30.110, Subsection C. The session was expected to last 20 minutes. At 6:00 pm, the session was extended by 20 minutes by President Grubenhoff. At 6:20 pm, the session was extended by ten minutes by President Grubenhoff. The Executive Session was closed at 6:30 pm by President Grubenhoff.

ADJOURNMENT: The Business Meeting was adjourned at 6:31 pm, peace and harmony prevails.



Jim Grubenhoff, President

ATTEST:



Arnold Martin, Secretary