



MINUTES OF THE BUSINESS MEETING
Held May 18, 2015

The May 18, 2015 Business Meeting was called to order at 5:15 pm by President Grubenhoff. The meeting was held at the Port of Sunnyside's Administration Office located at: 2640 E Edison Avenue, Ste. 1, Sunnyside, WA

Commissioners and Staff present at the Business Meeting:

Jim Grubenhoff, Commission President
Jeffrey Matson, Commission Vice President – Arrived at 5:25 pm
Arnold Martin, Commission Secretary
Jay Hester, Executive Director
Robert Farrell, Port Engineer
Gary Holwegner, Sprayfield Manager
Nikki Jech, Administrative Assistant
Rob Faber, Legal Counsel

John Fannin-Daily Sun News, GUEST

Citizen Comments: None

PORT ENGINEER: Bob Farrell presented a written report and the following items were discussed; (a copy of the report is available upon request)

Bob stated that they have been burning biogas continuously since last Thursday. This has to do with the layer of fat that has developed on the surface of the water. He also stated that the extended burn time is a good thing. Instruments have been ordered to measure the amount of methane and carbon dioxide that is being produced.

Bob stated that they have been injecting micronutrients into the influent to the anaerobic pretreatment system for the last three weeks to help get the nutrient levels to where they need to be.

SPRAYFIELD MANAGER: Gary Holwegner presented a written report and the following items were discussed; (a copy of the report is available upon request)

Gary stated that alfalfa harvest had started today. Gary also stated that a surplused diesel generator that was removed from the maintenance building had been sold in the amount of \$5000.00 on Craig's list. He stated that they were able to earn back about half the original 1996 purchase price.

NOTICE ITEMS: None

GENERAL COMMENTS:

Staff Comments: Jay notified the Commissioners of the upcoming presentation he will be giving in June to the Department of Ecology.

Commissioner Comments:

- Commissioner Martin commented that the WPPA Spring Conference they had recently attended was very informative. It was great to get some new ideas and he really enjoyed it.
- Commissioner Matson commented that while at the WPPA Spring Conference he attended training titled "Guide to Port Powers". He commented on how it was very informative and he enjoyed building relationships and talking with other people.
- President Grubenhoff commented that he agreed that the WPPA Spring Conference was enjoyable. He also congratulated Jay on his upcoming presentation.

ACTION ITEMS:

- The consent agenda includes:

Minutes of the Port Business Meeting held on May 4, 2015, payroll in the amount of \$38,873.09 issued on May 5, 2015, and payables in the amount of \$219,392.42 issued on May 8, 2015, totaling \$258,265.51. Commissioner Matson moved to approve, Commissioner Martin seconded. Motion approved 3 - 0.

EXECUTIVE SESSION:

The Executive Session was called to order at 5:41 pm by President Grubenhoff to discuss legal and real estate issues as allowed by RCW 42.30.110, Subsections I & C respectively. The session was expected to last 5 minutes. The Executive Session was closed at 5:46 pm by President Grubenhoff.

ADJOURNMENT: The Business Meeting was adjourned at 5:49 pm, peace and harmony prevailing.


Jim Grubenhoff, President

ATTEST:


Arnold Martin, Secretary