



## Commissioner Business Meeting

November 16, 2015

I. OPEN MEETING

II. GUESTS

III. CITIZEN COMMENTS

IV. DISCUSSION / ACTION ITEMS:

- |  | TAB# |
|--|------|
| A. Minutes of the Business Meeting held on November 2, 2015 and November 3, 2015   | 1    |
| B. Payables & Payroll listings   | 2    |
| <p>Consent Agenda<br/>*All items listed with an asterisk (*) are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items at the Business Meeting unless a Commissioner so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.</p>                                     |      |
| *a. Minutes of the Business Meeting held on November 2, 2015 and November 3, 2015  |      |
| *b. Payroll in the amount of \$40,038.58 issued on November 5, 2015 and payables in the amount of \$236,251.83 issued on November 10, 2015 for a total of \$276,290.41. Suggested motion to approve the consent agenda.  |      |
| c. October Monthly cash report and Certificate in Achievement in Financial Reporting Letter  |      |
| C. Executive Director's Memo   | 3    |
| <p><u>Suggested Motion:</u> To approve the Carnation Demolition contract and authorize Jay Hester to sign on behalf of the port.</p> <p><u>Suggested Motion:</u> To approve Resolution 2015-14 declaring excess personal property.</p> <p><u>Suggested Motion:</u> To approve the Wine Production Facility agreement with Meier Architecture and authorize Jay Hester to sign on behalf of the port.</p> |      |
| D. Project Manager's Memo  | 4    |
| <p><u>Suggested Motion:</u> To approve the Change Order No. 1 for the Headworks Electrical Upgrades for the amount of \$15,389.00 and authorize Travis Jansen to sign on behalf of the Port.</p>   |      |

- E. Port Engineer's Memo 5

Suggested Motion: To approve the draft Schedule A to increase the contracted volume for discharge of Darigold process water to the Port IWWTF and authorize Jay Hester to sign on behalf of the Port.

- E. Spray Field Manager's Memo 6

V. GENERAL COMMENTS:

- a. Staff Comments:
- b. Commissioner Comments:

VII. ADJOURNMENT