



MINUTES OF THE BUSINESS MEETING
Held March 7, 2016

The March 7, 2016 Business Meeting was called to order at 5:17 pm by President Matson. The meeting was held at the Port of Sunnyside's Administration Office located at: 2640 E. Edison Avenue, Ste. 1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Jeffrey Matson, Commission President
Arnold Martin, Commission Vice President
Jim Grubenhoff, Commission Secretary
Jay Hester, Executive Director
Travis Jansen, Project Manager
Lucia Navarro, Administrative Assistant
Rob Faber, Legal Counsel

Laura Gjovaag, Daily Sun News GUEST

CITIZEN COMMENTS: None

EXECUTIVE DIRECTOR: A written report was presented and the following items were discussed; (a copy of the report is available upon request)

- Jay discussed the proposed approval of waiving the late fee for Sunnyside Beauty Academy due to an increase in yearly shared common expenses.
- Jay mentioned that the expansion of the Darigold plant has caused an increase in the demands from the IWWTF. Planning for continued growth of the plant is needed to continue to accommodate the industries.

PROJECT MANAGER: A written report was presented and the following items were discussed; (a copy of the report is available upon request)

- Travis discussed the recent results of the asbestos test performed on the Carnation plant and how results came back lower than expected. Due to the new results, reduced bids are expected when the project goes out for rebid within the next couple weeks.

GENERAL COMMENTS:

Staff Comments: None

Commissioner Comments: None

ACTION ITEMS:

- The consent agenda includes:

Minutes of the Business Meeting held on February 15, 2016. Payroll in the amount of \$35,919.20 issued on February 19, 2016, payables in the amount of \$126,388.46 issued on February 25, 2016, and payroll in the amount of \$37,681.28 issued on March 4, 2016 totaling \$199,988.94. Commissioner Martin moved to approve, Commissioner Grubenhoff seconded. Motion approved 3-0.
- Motion to approve waiving the late fee for Sunnyside Beauty Academy due to an increase in yearly shared common expenses. Commissioner Grubenhoff moved to approve, Commissioner Martin seconded. Motion approved 2-0. Commissioner Matson recused himself from discussion and voting because this tenant is his client.

EXECUTIVE SESSION:

The Executive Session was called to order at 5:38 p.m. by President Matson to discuss Real Estate issues as allowed by RCW 42.30.110 subsection C. The session was expected to last 5 minutes. The session was extended at 5:43 p.m. for 7 minutes by President Matson. At 5:50 p.m. another extension was called for 5 minutes by President Matson. The session ended at 5:55 p.m.

ADJOURNMENT: The Business Meeting was adjourned at 5:56 p.m., peace and harmony prevailing.



Jeff Matson, President

ATTEST:



Jim Grubenhoff, Secretary