



MINUTES OF THE BUSINESS MEETING
Held June 6, 2016

The June 6, 2016 Business Meeting was called to order at 5:15 pm by Vice President Martin. The meeting was held at the Port of Sunnyside's Administration Office located at: 2640 E. Edison Avenue, Ste. 1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Jeff Matson – Absent (Excused Absence)
Arnold Martin, Commission Vice President
Jim Grubenhoff, Commission Secretary
Jay Hester, Executive Director
Travis Jansen, Project Manager
Lucia Navarro, Administrative Assistant
Rob Faber, Legal Counsel

John Fannin, Daily Sun News - Guest

CITIZEN COMMENTS: None

EXECUTIVE DIRECTOR: A typed memo was presented and the following items were discussed (a copy of the memo is available upon request).

- Jay mentioned the closing date for the property located at 509 E Edison needs to be extended for 1 week to allow for the utility bill issue to be resolved with the city.
- Jay stated that the new IWWTF user contract has been drafted and he will set up a meeting with the industries in the near future to discuss these changes.

PROJECT MANAGER: A typed memo was presented and the following items were discussed; (a copy of the memo is available upon request).

- Travis stated that the Carnation demolition project is on schedule and they will be ready to conduct a pre-construction meeting in the next few weeks.

GENERAL COMMENTS: None

Staff Comments: Travis stated that the annual Port BBQ event turned out well considering the low attendance.

Commissioner Comments: Commissioner Grubenhoff expressed his appreciation to Port staff for their hard work in getting the water building cleaned up and ready for the Annual Port Celebration. He also mentioned his frustrations over the lack of response by City officials to resolve the E Edison property utility issue. He stated that he did not want the deal to fall through due to the lack of communication by the City with Port staff.

Commissioner Martin suggested that the industries come in to review the new IWWTF User Contract with Jay and Bob to give them an opportunity to understand the changes before they are implemented. He also mentioned that everyone who attended the Port's Annual Celebration seemed to enjoy themselves and that there is a lot of community interest in the Port's projects.

ACTION ITEMS:

- The consent agenda includes:

Minutes of the Business Meeting held on May 16, 2016 and minutes of the Special Meeting held on May 19, 2016. Payroll in the amount of \$35,737.69 issued on May 20, 2016, payables in the amount of \$81,528.89 issued on May 25, 2016, payroll in the amount \$43,037.21 issued on June 3, 2016, totaling \$160,303.79.


Commissioner Grubenhoff moved to approve, Commissioner Martin seconded. Motion approved 2-0.

- Motion to approve an extension of the closing date deadline to June 10, 2016 and authorize Jay Hester to pay from Port funds the outstanding bill with the City of Sunnyside, for the purchase of the property located at 501, 503, 505, 507, and 509 E Edison Avenue, Sunnyside, Washington. Commissioner Grubenhoff moved to approve, Commissioner Martin seconded. Motion approved 2-0.
- Motion approve the proposal with Maul Foster Alongi for additional construction assistance during the demolition of the former Carnation plant and authorize Jay Hester to sign on behalf of the Port. Commissioner Grubenhoff moved to approve, Commissioner Martin seconded. Motion approved 2-0.

EXECUTIVE SESSION:

The Executive Session was called to order at 5:40 p.m. by Vice President Martin to discuss Real Estate and Personnel issues as allowed by RCW 42.30.110 subsections C & G respectively. The session was expected to last 10 minutes. The session was extended at 5:50 p.m. for 10 minutes by Vice President Martin. The session ended at 6:00 p.m.

ADJOURNMENT: The Business Meeting was adjourned at 6:01 p.m., peace and harmony prevailing.



Arnold Martin, Vice President

ATTEST:


Jim Grubenhoff, Secretary