



MINUTES OF THE BUSINESS MEETING
Held July 5, 2016

The July 5, 2016 Business Meeting was called to order at 5:15 pm by President Matson. The meeting was held at the Port of Sunnyside's Administration Office located at: 2640 E. Edison Avenue, Ste. 1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Jeff Matson – Commission President
Arnold Martin, Commission Vice President
Jim Grubenhoff, Commission Secretary
Jay Hester, Executive Director
Travis Jansen, Project Manager
Lucia Navarro, Administrative Assistant
Rob Faber, Legal Counsel

CITIZEN COMMENTS: None

EXECUTIVE DIRECTOR: A typed memo was presented and the following items were discussed (a copy of the memo is available upon request).

- A copy of Resolution 2016-06 approving a SIED (Supporting Investment in Economic Development) application for 416 East Edison, Sunnyside, WA 98944 was discussed.

PROJECT MANAGER: A typed memo was presented and the following items were discussed; (a copy of the memo is available upon request).

- Travis informed the Commission that the permit for the Water Works building is on its way to being approved by the City.
- Travis mentioned that demolition of the Carnation building is scheduled to begin tomorrow morning.

GENERAL COMMENTS: None

Staff Comments: Jay stated that Eric Johnson from WPPA came out last week and toured all of the Port properties and stated that he is happy to see all of the work the Port is doing within the community.

Rob mentioned that his vacation is coming up and that Steve Winfree will be stepping in during his absence to assist the Port with all of their needs.

Commissioner Comments: None

ACTION ITEMS:

- The consent agenda includes:

Minutes of the Business Meeting held on June 20, 2016. Payables in the amount of \$95,644.37 issued on June 24, 2016, totaling \$95,644.37. Commissioner Martin moved to approve, Commissioner Grubenhoff seconded. Motion approved 3-0.
- Motion to Resolution 2016-06, A Resolution of the Port of Sunnyside, Yakima County, Washington, approving and authorizing the Sunnyside Port District application for Supporting Investment in Economic Development (SIED) funds to refurbish the building at 416 East Edison, Sunnyside, Washington 98944. Commissioner Grubenhoff moved to approve, Commissioner Martin seconded. Motion approved 3-0.
- Motion approve Resolution 2016-07, A Resolution Committing Funds to the Carnation Building Demolition Project. Commissioner Martin moved to approve, Commissioner Grubenhoff seconded. Motion approved 3-0.

EXECUTIVE SESSION:

The Executive Session was called to order at 5:29 p.m. by President Matson to discuss Real Estate issues as allowed by RCW 42.30.110 subsection C. The session was expected to last 15 minutes. The session was extended at 5:44 p.m. for 5 minutes by President Matson. At 5:49 p.m. a 5 minute extension was called for by President Matson. At 5:54 p.m. another 5 minute extension was called by President Matson. The session ended at 5:59 p.m.

ADJOURNMENT: The Business Meeting was adjourned at 6:00 p.m., peace and harmony prevailing.



Jeffrey Matson, President

ATTEST:


Jim Grubenhoff, Secretary