



MINUTES OF THE BUSINESS MEETING
Held July 18, 2016

The July 18, 2016 Business Meeting was called to order at 5:15 pm by President Matson. The meeting was held at the Port of Sunnyside's Administration Office located at: 2640 E. Edison Avenue, Ste. 1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Jeffrey Matson, Commission President
Arnold Martin, Commission Vice President
Jim Grubenhoff, Commission Secretary
Jay Hester, Executive Director
Nikki Jech, Finance Officer
Bob Farrell, Port Engineer
Gary Holwegner, Sprayfield Manager
Lucia Navarro, Administrative Assistant
Rob Faber, Legal Counsel

The public hearing on Amendment and Supplement No. 25 to the Comprehensive Plan was opened at 5:16 pm by President Matson.

Legal Comments: Rob Faber commented that as per RCW 53.20.010 notice was given of the public hearing on Amendment and Supplement No. 25 to the Comprehensive Plan via publication in the Daily Sun News. The notice ran in the Daily Sun News on Wednesday June 29, 2016 and again on Wednesday July 6, 2015. As of meeting time, there were no written public comments.

Comments: None

The public hearing was closed at 5:17 pm.

EXECUTIVE DIRECTOR: A written report was presented and the following items were discussed; (a copy of the report is available upon request)

- Jay discussed Resolution 2016-05 to adopt Amendment and Supplement No. 25 which added the properties located at 416 E. Edison and 509 E. Edison to the Port's Comprehensive Plan.
- Jay presented Resolution 2016-08 to reject the bid proposals received for the Wine Production Facility. Bids received were over the Port's allotted budget for this project.
- Jay discussed the proposal from Jim's Hay to reduce the harvest and purchase price he pays to coincide with current hay market prices.

FINANCE OFFICER: A written report was presented and the following items were discussed; (a copy of the report is available upon request)

- Nikki provided copies of the State Auditor's findings of the recently completed audit.

PORT ENGINEER: A written report was presented and the following items were discussed; (a copy of the report is available upon request)

- Bob informed the commission that the IWWTF is taking in about 1 million gallons of water per day while putting out a high quality effluent.

SPRAYFIELD MANAGER: A written report was presented and the following items were discussed; (a copy of the report is available upon request)

- Gary stated that he is hoping to increase the number of pivots and linears in the future as he believes these equipment additions will expand production and be more cost effective for the Port.

GENERAL COMMENTS:

Staff Comments: Jay stated that he recently attended the Executive Directors Seminar in La Conner and it was very informative to see the activity of other Ports. He stated that Sunnyside has a wonderful Port and thanked the Commissioners for all that they do.

Commissioner Comments: Commissioner Grubenhoff mentioned that he is happy with the Port's staff, he stated it makes it easy to be a Commissioner.

Commissioner Matson stated that Sunnyside is currently facing housing issues in regards to being able to provide management level housing. He hopes to see this change soon considering the upcoming redevelopment of Sunnyside Community Hospital.

ACTION ITEMS:

- The consent agenda includes:
Minutes of the Business Meeting held on July 5, 2016. Payroll in the amount of \$39,766.92 issued on July 5, 2016 and payables in the amount of \$401,494.16 issued on July 8, 2016, totaling \$412,084.93. Commissioner Martin moved to approve, Commissioner Grubenhoff seconded. Motion approved 3-0.
- Motion to approve Resolution 2016-05, A Resolution Adopting Amendment and Supplement No. 25 to its Comprehensive Plan of Development. Commissioner Grubenhoff moved to approve, Commissioner Martin seconded. Motion approved 3-0.
- Motion to approve Resolution 2016-08, rejecting the proposals received by the Port of Sunnyside for the Wine Production Facility Project. Commissioner Martin moved to approve, Commissioner Grubenhoff seconded. Motion approved 3-0.

- Motion to approve the proposal submitted to the Port by Jim's Hay, LLC to reduce the dry ton rate for hay. Commissioner Grubenhoff moved to approve, Commissioner Martin seconded. Motion approved 3-0.

EXECUTIVE SESSION:

The Executive Session was called to order at 5:50 p.m. by President Matson to discuss Real Estate issues as allowed by RCW 42.30.110 subsection C. The session was expected to last 10 minutes. The session ended at 6:00 p.m.

ADJOURNMENT: The Business Meeting was adjourned at 6:05 p.m., peace and harmony prevailing.



Jeff Matson, President

ATTEST:



~~Jim Grubenhoff, Secretary~~
Arnold Lee Martin - VP