



**MINUTES OF THE BUSINESS MEETING**  
**Held August 1, 2016**

The August 1, 2016 Business Meeting was called to order at 5:15 pm by President Matson. The meeting was held at the Port of Sunnyside's Administration Office located at: 2640 E. Edison Avenue, Ste. 1, Sunnyside, WA.

**Commissioners and Staff present at the Business Meeting:**

Jeff Matson – Commission President  
Arnold Martin, Commission Vice President  
Jim Grubenhoff, Commission Secretary (Excused Absence)  
Travis Jansen, Project Manager  
Lucia Navarro, Administrative Assistant  
Steve Winfree, Legal Counsel

**CITIZEN COMMENTS:** None

**PROJECT MANAGER:** A typed memo was presented and the following items were discussed; (a copy of the memo is available upon request).

- Travis stated that more abatement was required after discovering asbestos in the duct work at Carnation.

**GENERAL COMMENTS:** None

**Staff Comments:** None

**Commissioner Comments:** None

**ACTION ITEMS:**

- The consent agenda includes:  
  
Minutes of the Business Meeting held on July 18, 2016. Payroll in the amount of \$38,080.83 issued on July 20, 2016, payables in the amount of \$99,837.61 issued on July 25, 2016 totaling \$137,918.44. Commissioner Martin moved to approve, Commissioner Matson seconded. Motion approved 2-0.

**EXECUTIVE SESSION:** None

**ADJOURNMENT:** The Business Meeting was adjourned at 5:25 p.m., peace and harmony prevailing.

  
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Jeffrey Matson, President

ATTEST:

  
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Jim Grubenhoff, Secretary

Arnold Lee Martin  
Vice Pres.