



MINUTES OF THE BUSINESS MEETING
Held August 15, 2016

The August 15, 2016 Business Meeting was called to order at 5:15 p.m. by President Matson. The meeting was held at the Port of Sunnyside's Administration Office located at: 2640 E. Edison Avenue, Ste. 1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Jeffrey Matson, Commission President
Arnold Martin, Commission Vice President
Jim Grubenhoff, Commission Secretary
Jay Hester, Executive Director
Bob Farrell, Port Engineer
Gary Holwegner, Sprayfield Manager
Lucia Navarro, Administrative Assistant
Rob Faber, Legal Counsel

CITIZEN COMMENTS: None

EXECUTIVE DIRECTOR: A written report was presented and the following items were discussed; (a copy of the report is available upon request)

- Jay informed the commission that Theresa Hancock has requested another extension for the transfer of the commercial real property located at 416 E. Edison to August 31, 2016.
- Jay presented the Direct Appropriations Contract 17-93205-046 for the demolition of the Carnation building in the amount of \$97,000.00.

PORT ENGINEER: A written report was presented and the following items were discussed; (a copy of the report is available upon request)

- Bob's memo provided a brief update of the operations at the Industrial Waste Water Treatment Facility.

SPRAYFIELD MANAGER: A written report was presented and the following items were discussed; (a copy of the report is available upon request)

- Gary stated that he believes we will be able to perform a 5th cutting of alfalfa this season as they are currently doing their 4th round of cutting.

GENERAL COMMENTS:

Staff Comments: None

Commissioner Comments: Commissioner Martin stated that he attended the opening of Côte Bonneville's wine tasting room on Saturday, August 13, 2016. He shared that he enjoyed seeing the improvements that have been made to the old train station building.

ACTION ITEMS:

- The consent agenda includes:

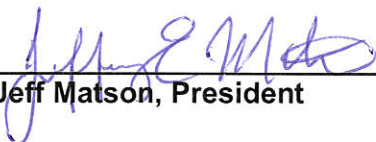
Minutes of the Business Meeting held on August 1, 2016. Payroll in the amount of \$36,204.16 issued on August 5, 2016 and payables in the amount of \$117,498.03 issued on August 10, 2016, totaling \$153,702.19. Commissioner Martin moved to approve, Commissioner Grubenhoff seconded. Motion approved 3-0.

- Motion to approve the extension for the date of transfer of possession of the commercial real property located at 416 E. Edison Avenue, Sunnyside, as provided in the Commercial & Investment Real Estate Purchase & Sale Agreement, between Theresa Hancock, as Seller and the Port of Sunnyside, as Buyer, from August 1, 2016 to August 31, 2016. Commissioner Grubenhoff moved to approve, Commissioner Martin seconded. Motion approved 3-0.
- Motion to approve the Direct Appropriations Contract 17-93205-046 with the Department of Commerce for the amount of \$97,000.00 for the demolition of the Carnation building and authorize Jay Hester to sign on behalf of the Port. Commissioner Martin moved to approve, Commissioner Grubenhoff seconded. Motion approved 3-0.

EXECUTIVE SESSION:

The Executive Session was called to order at 5:28 p.m. by President Matson to discuss Real Estate issues as allowed by RCW 42.30.110 subsection C. The session was expected to last 20 minutes. The session ended at 5:48 p.m.

ADJOURNMENT: The Business Meeting was adjourned at 5:49 p.m., peace and harmony prevailing.



Jeff Matson, President

ATTEST:


Jim Grubenhoff, Secretary