



MINUTES OF THE BUSINESS MEETING
Held September 19, 2016

The September 19, 2016 Business Meeting was called to order at 5:15 pm by President Matson. The meeting was held at the Port of Sunnyside's Administration Office located at: 2640 E. Edison Avenue, Ste. 1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Jeff Matson – Commission President
Arnold Martin, Commission Vice President
Jim Grubenhoff, Commission Secretary
Jay Hester, Executive Director
Nikki Jech, Finance Officer
Bob Farrell, Port Engineer
Lucia Navarro, Administrative Assistant
Steve Winfree, Legal Counsel

The public hearing on the 2017 Preliminary Budget was opened at 5:16 p.m. by President Matson.

LEGAL COMMENTS: Steve Winfree commented that as per RCW 53.35.020 notice was given of the public hearing on the 2017 Preliminary Budget via publication in the Daily Sun News. The notice ran on September 9, 2016 and again on September 16, 2016. As of meeting time there were no written public comments.

CITIZEN COMMENTS: None

The public hearing on the 2017 Preliminary Budget was closed at 5:18 p.m. with no further comments or questions.

FINANCE OFFICER: A typed memo was presented and the following items were discussed; (a copy of the memo is available upon request).

- An updated preliminary budget was presented for 2017.

EXECUTIVE DIRECTOR: A typed memo was presented and the following items were discussed; (a copy of the memo is available upon request).

- Jay stated that a Workplace Enhancement Workshop is scheduled for all Port staff on Tuesday, September 27, 2016.

PROJECT MANAGER: A typed memo was presented and the following items were discussed; (a copy of the memo is available upon request).

- The commissioners were informed of the Wine Production Facility bids that were received on 9/14/16.

PORT ENGINEER: A typed memo was presented and the following items were discussed; (a copy of the memo is available upon request).

- Bob stated that CH2M Hill is working with various scale treatments to determine if the toxicity can be removed from the effluent.

GENERAL COMMENTS: None

Staff Comments: None

Commissioner Comments: None

ACTION ITEMS:

- The consent agenda includes:

Minutes of the Business Meeting held on September 6, 2016. Payables in the amount of \$241,178.78 issued on September 9, 2016, totaling \$241,178.78. Commissioner Martin moved to approve, Commissioner Grubenhoff seconded. Motion approved 3-0.

EXECUTIVE SESSION: The Executive Session was called to order at 5:48 p.m. by President Matson to discuss Real Estate and Legal issues as allowed by RCW 42.30.110 subsection C & I respectively. The session was expected to last 10 minutes. The session ended at 5:58 p.m.

ADJOURNMENT: The Business Meeting was adjourned at 5:59 p.m., peace and harmony prevailing.



Jeffrey Matson, President

ATTEST:



Jim Grubenhoff, Secretary