



**MINUTES OF THE BUSINESS MEETING**  
**Held May 1, 2017**

The May 1, 2017 Business Meeting was called to order at 5:15 p.m., by President Matson. The meeting was held at the Port of Sunnyside's Administration Office located at: 2640 E. Edison Avenue, Ste. 1, Sunnyside, WA.

**Commissioners and Staff present at the Business Meeting:**

Jeff Matson, Commission President  
Arnold Martin, Commission Vice President – Excused Absence  
Jim Grubenhoff, Commission Secretary  
Jay Hester, Executive Director  
Travis Jansen, Project Manager  
Lucia Navarro, Administrative Assistant  
Rob Faber, Legal Counsel

Tyler Schilperoort, GUEST

**CITIZEN COMMENTS:** Mr. Schilperoort introduced himself to the meeting attendees and stated that he plans on running in the upcoming election for the position of Port of Sunnyside Commissioner, District 2. He inquired about the usual number of guests that attend each meeting in which Commissioner Matson responded that he is our first guest in months.

**EXECUTIVE DIRECTOR:** A typed memo was presented and the following items were discussed; (a copy of the memo is available upon request).

- Jay presented the lease with Organix.
- After reviewing the upcoming notice items, Commissioner Grubenhoff inquired about the location of the Port's annual celebration. Jay informed the Commission that it will be held inside the Funny Farm building this year and the caterers will most likely set up outside.

**PROJECT MANAGER:** A typed memo was presented and the following items were discussed; (a copy of the memo is available upon request).

- Travis provided an update on the Wine Production Facility. He stated that the new completion date is June 8, 2017. Commissioner Matson asked if the new date was due to the contractor not allowing enough time for the lights to be ordered after a change had been made. Travis stated that he wasn't sure if that was the issue however, he did learn that the distributor is not known for quick turnaround or delivery times. This could also be a factor in the late arrival of the lights.

**GENERAL COMMENTS:**

**Staff Comments:** Lucia shared a thank you card from the Miss Sunnyside Committee thanking the Port for their involvement and support of the Spirit of Sunnyside Awards Banquet that was held on April 8, 2017.

**Commissioner Comments:** None

**Legal Comments:** Rob provided an update on the Darigold sale. He stated that Darigold has received a response from the Department of Ecology and it seems that all is well with the property. Darigold is preparing for the closing of this sale and he anticipates that at the next Port meeting we should have an updated Comprehensive Plan to surplus the land.

**ACTION ITEMS:**

- The consent agenda includes:

Minutes of the business meeting held on April 17, 2017. Payroll issued on April 20, 2017 in the amount of \$35,731.01, payable issued on April 25, 2017 in the amount of \$332,100.74, totaling \$367,831.75. Commissioner Grubenhoff moved to approve, Commissioner Matson seconded. Motion approved 2-0.

- Motion to approve the lease with Organix, Inc. and authorize Jay Hester to sign on behalf of the Port. Commissioner Grubenhoff moved to approve, Commissioner Matson seconded. Motion approved 2-0.

**EXECUTIVE SESSION:** The executive session was called to order at 5:37 p.m. by President Matson to discuss Real Estate Issues as allowed by RCW: 42.30.110 Subsection C. The session was expected to last 5 minutes. The session ended at 5:42 p.m.

**ADJOURNMENT:** The Business Meeting was adjourned at 5:46 p.m., peace and harmony prevailing.

  
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Jeff Matson, President

ATTEST:  
  
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Jim Grubenhoff, Secretary