



MINUTES OF THE BUSINESS MEETING
Held May 15, 2017

The May 15, 2017 Business Meeting was called to order at 5:15 p.m., by President Matson. The meeting was held at the Port of Sunnyside's Administration Office located at: 2640 E. Edison Avenue, Ste. 1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Jeff Matson, Commission President
Arnold Martin, Commission Vice President
Jim Grubenhoff, Commission Secretary
Jay Hester, Executive Director
Bob Farrell, Port Engineer
Travis Jansen, Project Manager
Lucia Navarro, Administrative Assistant – Excused Absence
Rob Faber, Legal Counsel

CITIZEN COMMENTS: None

PORT ENGINEER: A typed memo was presented and the following items were discussed; (a copy of the memo is available upon request).

- Bob discussed the complexity of Darigold's' system. Commissioner Martin asked if a Ph monitor can be installed to more accurately monitor Ph levels.

PROJECT MANAGER: A typed memo was presented and the following items were discussed; (a copy of the memo is available upon request).

- Travis talked about Co's "occupancy" permit with the city and the Liquor Control Board and the specifics that are reviewed in regards to the patio height, rules of facility, and a new facility.
- Travis discussed the brewery facility drawings and concepts.

GENERAL COMMENTS:

Staff Comments: Jay mentioned that Jay Decker has accepted the Port's employment offer and will start on June 12, 2017.

Commissioner Comments: None

Legal Comments: Rob stated that the hearing for the Comprehensive Plan Update #27 will be held at the next regular business meeting on June 5, 2017.

ACTION ITEMS:

- The consent agenda includes:

Minutes of the business meeting held on May 1, 2017 and Special Meeting Minutes held on May 4, 2017. Payroll issued on May 5, 2017 in the amount of \$37,983.97, payables issued on May 10, 2017 in the amount of \$402,066.30, totaling \$440,050.27. Commissioner Martin moved to approve, Commissioner Grubenhoff seconded. Motion approved 3-0.

- Motion to approve Change Order No. 6 with Banlin Construction in the amount of \$1,804.21 plus tax and authorize Travis Jansen to sign on behalf of the Port. Commissioner Grubenhoff moved to approve, Commissioner Martin seconded. Motion approved 3-0.

- Motion to approve Addendum 1 to the agreement for services with Meier Architecture for design and construction management work at the Funny Farm in the amount of \$7,600 for additional services and authorize Travis Jansen to sign on behalf of the Port. Commissioner Martin moved to approve, Commissioner Grubenhoff seconded. Motion approved 3-0.

EXECUTIVE SESSION: The executive session was called to order at 5:58 p.m. by President Matson to discuss Real Estate Issues as allowed by RCW: 42.30.110 Subsection C. The session was expected to last 30 minutes. The session was extended for 10 minutes at 6:28 p.m. by President Matson. The session ended at 6:38 p.m.

ADJOURNMENT: The Business Meeting was adjourned at 6:39 p.m., peace and harmony prevailing.



Jeff Matson, President

ATTEST:



Jim Grubenhoff, Secretary