



MINUTES OF THE BUSINESS MEETING
Held July 3, 2017

The July 3, 2017 Business Meeting was called to order at 5:15 p.m., by President Matson. The meeting was held at the Port of Sunnyside's Administration Office located at: 2640 E. Edison Avenue, Ste. 1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Jeff Matson, Commission President
Arnold Martin, Commission Vice President
Jim Grubenhoff, Commission Secretary
Jay Hester, Executive Director
Travis Jansen, Project Manager
Lucia Navarro, Administrative Assistant
Rob Faber, Legal Counsel

Comments: None

FINANCE OFFICER: A typed memo was presented and the following items were discussed; (a copy of the memo is available upon request).

- The Commission was notified that the financial audit was recently completed on June 26, 2017 and all went well.

EXECUTIVE DIRECTOR: A typed memo was presented and the following items were discussed; (a copy of the memo is available upon request).

- Jay mentioned the recent Brewers dinner held at Co Dinn Cellars hosted by the Daybreak Rotary Club was well attended and a lot of positive feedback was received from community members regarding the renovation of the City's former Water Department Building.

PROJECT MANAGER: A typed memo was presented and the following items were discussed; (a copy of the memo is available upon request).

- Travis mentioned that he expects one final change order from Banlin Construction in the near future to finalize their work at the former Water Department Building.

GENERAL COMMENTS:

Staff Comments: None

Commissioner Comments: Commissioner Grubenhoff stated he attended the Ale Fest this past weekend and it was a big success.

Commissioner Matson stated that attendance for the Ale Fest appeared to increase significantly.

Legal Comments: None

EXECUTIVE SESSION: The executive session was called to order at 5:20 p.m. by President Matson to discuss Real Estate and Legal Issues as allowed by RCW: 42.30.110 Subsection C & I respectively. The session was expected to last 30 minutes. At 5:50 p.m. the session was extended for 15 minutes by President Matson. At 6:05 p.m. the meeting was extended for another 15 minutes by President Matson. The executive session closed at 6:20 p.m. by President Matson.

ACTION ITEMS:

- The consent agenda includes:

Minutes of the Special meeting held on June 16, 2017 and Business Meeting Minutes held on June 19, 2017. Payroll issued on June 20, 2017 in the amount of \$46,339.59, payables issued on June 23, 2017 in the amount of \$114,162.05 totaling \$160,501.64. Commissioner Martin moved to approve, Commissioner Grubenhoff seconded. Motion approved 3-0.

ADJOURNMENT: The Business Meeting adjourned at 6:21 p.m., peace and harmony prevailing.



Jeff Matson, President

ATTEST:


Jim Grubenhoff, Secretary