



MINUTES OF THE BUSINESS MEETING
Held March 5, 2018

The March 5, 2018 Business Meeting was called to order at 5:15 p.m., by President Martin. The meeting was held at the Port of Sunnyside's Administration Office located at: 2640 E. Edison Avenue, Ste. 1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Arnold Martin, Commission President
Jim Grubenhoff, Commission Vice President
Tyler Schilperoort, Commission Secretary
Jay Hester, Executive Director
Travis Jansen, Project Manager
Lucia Navarro, Administrative Assistant
Rob Faber, Legal Counsel

The public hearing on Amendment and Supplement No. 28 to the Comprehensive Plan was opened at 5:15 pm by President Martin.

LEGAL COMMENTS: Rob Faber commented that as per RCW 53.20.010 notice was given of the public hearing on Amendment and Supplement No. 28 to the Comprehensive Plan via publication in the Daily Sun News. The notice ran in the Daily Sun News on Wednesday February 21, 2018 and again on Wednesday, February 28, 2018. As of meeting time, there were no written public comments.

Comments:

The public hearing was closed at 5:23 pm.

Citizen Comments:

DISCUSSION/ACTION ITEMS:

EXECUTIVE DIRECTOR:

- Jay presented Resolution 2018-02, A Resolution Adopting Amendment and Supplement No. 28 to its Comprehensive Plan of Development.
- Resolution 2018-03 was discussed. Commissioner Schilperoort asked what happens to the items that are surplussed. Jay stated that once the items are surplussed the Port is able to dispose of or sell the items to the public.
- A lease amendment with North First Industries, Inc. was presented for approval.

PROJECT MANAGER:

- Travis presented change order No. 6 with Chervenell Construction for additional work at the Varietal Brewery Project located at 416 E. Edison Ave. He also shared with the

commission that one more change order is expected which will be a credit of approximately \$4,000.

GENERAL COMMENTS:

Staff Comments: Jay showed a video of Co Dinn's interview with KAPP-TV regarding his path into opening up Co Dinn Cellars.

Legal Comments: None

Commissioner Comments: None

ACTION ITEMS:

- The consent agenda includes:

Minutes of the Business Meeting held on, February 19, 2018. Payroll issued on February 20, 2018 in the amount of \$33,673.56, payables issued on February 23, 2018 in the amount of \$68,817.44, payroll issued on March 5, 2018 in the amount of \$31,239.80, totaling \$133,730.80. Commissioner Grubenhoff moved to approve, Commissioner Schilperoort seconded. Motion approved 3-0.
- Motion to approve Resolution 2018-02, A Resolution Adopting Amendment and Supplement No. 28 to its Comprehensive Plan of Development. Commissioner Schilperoort moved to approve, Commissioner Grubenhoff seconded. Motion approved 3-0.
- Motion to approve Resolution 2018-03, A Resolution Declaring Excess Personal Property. Commissioner Grubenhoff moved to approve, Commissioner Schilperoort seconded. Motion approved 3-0.
- Motion to approve the lease amendment with North First Industries Inc. and authorize Jay Hester to sign on behalf of the Port. Commissioner Schilperoort moved to approve, Commissioner Grubenhoff seconded. Motion approved 3-0.
- Motion to approve Change Order No. 6 with Chervenell Construction in the amount of \$5,187.51 plus tax and authorize Travis Jansen to sign on behalf of the Port. Commissioner Grubenhoff moved to approve, Commissioner Schilperoort seconded. Motion approved 3-0.

EXECUTIVE SESSION: None

ADJOURNMENT: The Business Meeting adjourned at 6:01 p.m., peace and harmony prevailing.



Arnold Martin, President

ATTEST: 

Tyler Schilperoort, Secretary