

RESOLUTION 2019 – 04

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT
OF SUNNYSIDE ESTABLISHING A POLICY AND PROCEDURE FOR
PUBLIC ACCESS TO PORT RECORDS**

WHEREAS, it is the policy of the Commissioners of the Port of Sunnyside to make available to the public any and all identifiable Port records, subject only to the exceptions contained in law, and to abide by the spirit and the intent of the Washington Public Records Act; and

WHEREAS, the Commissioners of the Port of Sunnyside wish to impose a reasonable charge for providing copies to the public as allowed by the Washington Public Records Act; and

WHEREAS, the Commissioners of the Port of Sunnyside established a policy related to public records requests that was last updated on November 5, 2013; and

WHEREAS, the Commissioners of the Port of Sunnyside conclude that it would be unduly burdensome, and detract from resources necessary to perform the other required activities of the Port, to maintain an index of public records. Therefore, the Port of Sunnyside shall not maintain an index of public records. To the extent indexes are prepared for use by the Port, those indexes shall be made available for public inspection and copying.

WHEREAS, the Commissioners of the Port of Sunnyside wish to update its policy related to public records requests;

NOW, THEREFORE, BE IT RESOLVED, by the Commission of the Port of Sunnyside:

The policy attached to this Resolution is hereby adopted for the purposes of updating the Port's policy related to public records requests and is hereby incorporated into and adopted as a part of this Resolution. Additionally, the Public Records Act Fee Schedule is hereby adopted with the authorization that it may be amended by Port staff as necessary.

ADOPTED by the Commission of the Port of Sunnyside at a duly noticed and convened meeting thereof, with a legal quorum present throughout the meeting, held this 6th day of May, 2019, and duly approved in open session by the Commissioners whose signatures below voted in favor thereof, which is sufficient for the passage of this Resolution.



Arnold Lee Martin – President



Jim Grubenhoff – Vice President



Tyler Schilperoort - Secretary