



MINUTES OF THE BUSINESS MEETING
Held October 21, 2019

The October 21, 2019 Business Meeting was called to order at 5:17 p.m., by President Martin. The meeting was held at the Port of Sunnyside's Administration Office located at: 2640 E. Edison Avenue, Ste. 1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Arnold Martin, Commission President
Jim Grubenhoff, Commission Vice President
Tyler Schilperoort, Commission Secretary
Jay Hester, Executive Director
Lucia Navarro, Administrative Assistant
Rob Faber, Legal Counsel

GUESTS: None

DISCUSSION/ACTION ITEMS:

EXECUTIVE DIRECTOR:

- The agreement for services from Maul Foster Alongi was discussed. This agreement is for the research and grant application assistance for the contaminated former KFC property at the corner of Decatur Ave and S. 6th Street. A conference call with Mike Stringer from Maul Foster took place earlier in the week.
- A short term lease with Horse Heaven Cattle Feeders was discussed. The company has requested to lease the Port's concrete slab off of Midvale for two months.

GENERAL COMMENTS:

Staff Comments: None

Legal Comments: Rob

Commissioner Comments: Commissioner Schilperoort shared that he attended the Airport meeting last Tuesday, October 15, 2019. During the meeting he shared drawings that were provided to him from Aerotek regarding the potential airport hangar project. The project, currently in the very early stages of development, will be a joint effort between the Port and the City. Jay commented that the advertisement for Statement of Qualifications was published last week.

Commissioner Grubenhoff commented that he is looking forward to a very informative meeting at Small Port later this week.

Commissioner Martin stated he is happy to see things moving forward.

ACTION ITEMS:

- The consent agenda includes:

Minutes of the Business Meeting held on October 7, 2019. Payables issued on October 10, 2019 in the amount of \$242,203.34, payroll issued on October 18, 2019 in the amount of \$36,612.26, totaling \$278,815.60. Commissioner Grubenhoff moved to approve, Commissioner Schilperoort seconded. Motion approved 3-0.

- Motion to approve the Scope of Work from Maul Foster Alongi for the KFC Property Project in the amount of \$8,970.00 and authorize Jay Hester to sign on behalf of the Port. Commissioner Schilperoort moved to approve, Commissioner Grubenhoff seconded. Motion approved 3-0.
- Motion to ratify the Ground Lease with Horse Heave Cattle Feeders Inc., which was executed by Jay Hester on behalf of the Port of Sunnyside on October 17, 2019. Commissioner Grubenhoff moved to approve, Commissioner Schilperoort seconded. Motion approved 3-0.

EXECUTIVE SESSION: None

ADJOURNMENT: The Business Meeting adjourned at 6:05 p.m., peace and harmony prevailing.



Arnold Martin, President

ATTEST:


Tyler Schilperoort, Treasurer