



**MINUTES OF THE BUSINESS MEETING**  
**Held January 21, 2020**

The January 21, 2020 Business Meeting was called to order at 5:15 p.m., by President Grubenhoff. The meeting was held at the Port of Sunnyside's Business Administration Office located at 2640 E. Edison Avenue, Suite 1, Sunnyside, WA.

**Commissioners and Staff present at the Business Meeting:**

Jim Grubenhoff, Commission President  
Tyler Schilperoort, Commission Vice President – via phone  
Arnold Martin, Commission Secretary – via phone  
Jay Hester, Executive Director  
Lucia Navarro, Administrative Assistant

**GUESTS:** None

**CITIZEN COMMENTS:** None

**DISCUSSION/ACTION ITEMS:**

**Executive Director:**

- The agreement for services with J-U-B Engineers was presented for approval. The work performed will be for the Airport Hangar project.
- Amendment 25 to the user contract with Darigold was discussed for approval. The agreement was signed by Darigold representatives and approval by the Commission will allow the amendment to go into effect retroactively beginning November 1, 2019.

**GENERAL COMMENTS:**

**Staff Comments:** None

**Legal Comments:** None

**Commissioner Comments:** Commissioner Grubenhoff stated to Commissioner Martin and Commissioner Schilperoort that he hopes they have a wonderful time at the annual mint meeting they are currently attending.

**ACTION ITEMS:**

- The consent agenda includes:

Minutes of the Business Meeting held on January 6, 2020. Payables issued on January 10, 2020 in the amount of \$593,704.42, payroll issued on January 17, 2020 in the amount of \$39,872.10, totaling \$633,576.62. Commissioner Martin moved to approve, Commissioner Schilperoort seconded. Motion approved 3-0.

- Motion to approve the Scope of Services with J-U-B Engineers for the design of a new Airport Hangar in the amount of \$116,190 and authorize Jay Hester to sign on behalf of the Port. Commissioner Schilperoort moved to approve, Commissioner Martin seconded. Motion approved 3-0.
- Motion to approve Amendment 25 to the Industrial Waste Water Treatment Facility User Contract with Darigold, Inc. and authorize Jay Hester to sign on behalf of the Port. Commissioner Martin moved to approve, Commissioner Schilperoort seconded. Motion approved 3-0.

**EXECUTIVE SESSION:** None

**ADJOURNMENT:** The Business Meeting adjourned at 5:25 p.m., peace and harmony prevailing.

  
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Jim Grubenhoff, President

**ATTEST:**  
  
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Arnold Martin, Treasurer