



MINUTES OF THE BUSINESS MEETING
Held February 18, 2020

The February 18, 2020 Business Meeting was called to order at 5:15 p.m., by President Grubenhoff. The meeting was held at the Port of Sunnyside's Business Administration Office located at 2640 E. Edison Avenue, Suite 1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Jim Grubenhoff, Commission President
Tyler Schilperoort, Commission Vice President
Arnold Martin, Commission Secretary
Jay Hester, Executive Director
Lucia Navarro, Administrative Assistant
Rob Faber, Legal Counsel

GUESTS: Julia Hart, Sunnyside Sun

CITIZEN COMMENTS: Julia commented that she is excited about bill 5011 presented by Senator Honeyford that has the potential to bring about new funding opportunities for Airports. She expressed her gratitude to Port Commissioners for all that they do for the community.

DISCUSSION/ACTION ITEMS:

Executive Director:

- The lease with Empire Beauty Academy (Carolina Martinez) was discussed. This new lease will be effective after the lease termination with Elite Cosmetology (Betty King) is finalized.
- A document of support was received from the Port of Whitman County earlier in the day. The document will be formatted to fit the Resolution format of the Port of Sunnyside and presented at the next Port Meeting for approval by the Commission.
- An update on the Airport Hangar was provided. J-U-B is expected to begin surveying the project this week. Port staff is working on location ideas for the new hangar. It is expected that the project will go out for bid in June. The overall goal for this project is to bring a new industry to the community that will develop the airport for job creation.

GENERAL COMMENTS:

Staff Comments: Jay commented that the new Director of Finance & Administration, Jill Jacobs, will begin her employment on Monday, February 24, 2020.

Legal Comments: Rob commented that he will be out of the office on Thursday and Friday this week.

Commissioner Comments: Commissioner Martin stated that the year is going by fast, as we are already approaching the end of February.

Commissioner Grubenhoff stated that he is disappointed because his business was broken into last week but he is looking forward to a good spring season.

ACTION ITEMS:

- The consent agenda includes:

Minutes of the Business Meeting held on February 3, 2020. Payroll issued on February 5, 2020 in the amount of \$44,315.94, payables issued on February 10, 2020 in the amount of \$499,160.55, totaling \$543,476.49. Commissioner Martin moved to approve, Commissioner Schilperoort seconded. Motion approved 3-0.

- Motion to approve the lease with Empire Beauty Academy and authorize Jay Hester to sign on behalf of the Port, conditioned upon receiving a lease termination from Betty King of Elite Cosmetology. Commissioner Schilperoort moved to approve, Commissioner Martin seconded. Motion approved 3-0.

EXECUTIVE SESSION: None

ADJOURNMENT: The Business Meeting adjourned at 5:45 p.m., peace and harmony prevailing.



Jim Grubenhoff, President

ATTEST:


Arnold Martin, Treasurer