



MINUTES OF THE BUSINESS MEETING
Held May 4, 2020

The May 4, 2020 Business Meeting was called to order at 5:16 p.m., by President Grubenhoff. The meeting was held at the Port of Sunnyside's Business Administration Office located at 2640 E. Edison Avenue, Suite 1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Jim Grubenhoff, Commission President
Tyler Schilperoort, Commission Vice President
Arnold Martin, Commission Secretary
Jay Hester, Executive Director
Nikki Jech, Communications Coordinator
Lucia Navarro, Administrative Assistant - via telephone
Rob Faber, Legal Counsel

GUESTS: Victoria Lincoln, WPPA Deputy Director – via telephone

CITIZEN COMMENTS: Victoria commented that she was just checking in to see how the Port of Sunnyside is doing during this time. She shared that WPPA is hosting round table Zoom meetings every Tuesday at 11am. Each meeting covers topics relating to COVID-19 and the new normal it has presented for businesses.

DISCUSSION/ACTION ITEMS:

Executive Director:

- An update on the ongoing projects was provided. The UV Disinfection project is on schedule as of earlier today. The SCADA system is currently being updated to communicate with all of the new systems that are being upgraded. Dave Bowman from Conley Engineering is out at the plant today updating the SCADA system. Port staff will be meeting with Parametrix tomorrow to discuss the MBR project.
- Jay provided an update on the Airport Hangar project. He stated that all of the documents will be submitted to Commerce this week. All parties are agreeable to the location as indicated on the latest maps. The City is working with FAA on this project. Commissioner Grubenhoff asked if a septic system will need to be installed after the hangar is constructed. Jay responded yes. The city received an estimate from HLA for this installation of a sewer line out to the airport would cost around 1M.
- Jay updated the Commission regarding the IWWTF employee that has been out sick with pneumonia and strep for the past 4 weeks. The employee has recovered and is scheduled to return to his staggered work schedule tomorrow. All Port employees continue to work staggered schedules until at least May 31, 2020. Commissioner Grubenhoff asked if the staggered schedule has resulted in the work falling behind. Jay responded no, that employees are staying on top of the work and keeping everything on schedule.

- A new temporary lab employee was hired this week. Amlan Barik is scheduled to work with the Port for approximately 1 – 1.5 years to gain lab experience. He is a recent graduate of University of Washington. The Port continues to move forward with a plan to hire 1 additional lab employee.

GENERAL COMMENTS:

Staff Comments: None

Legal Comments: Rob commented that Governor Inslee's extension of the Stay Home order to May 31, 2020 doesn't change anything for the Port.

Commissioner Comments:

Commissioner Martin stated that this will be an interesting spring. He hopes things keep getting better so we can get back to our new normal.

Commissioner Grubenhoff stated that it is very impressive of the WPPA to be reaching out and joining Port meetings. He appreciates all that the WPPA does for all of the Ports statewide. He wished Victoria and all of the WPPA staff safety and health during this time.

ACTION ITEMS:

- The consent agenda includes:

Minutes of the Business Meeting held on April 20, 2020. Commissioner Martin moved to approve, Commissioner Schilperoort seconded. Motion approved 3-0.

EXECUTIVE SESSION: None

ADJOURNMENT: The Business Meeting adjourned at 5:40 p.m., peace and harmony prevailing.



Jim Grubenhoff, President

ATTEST:


Arnold Martin, Treasurer