



MINUTES OF THE BUSINESS MEETING
Held October 19, 2020

The October 19, 2020 Business Meeting was called to order at 5:15 p.m., by President Grubenhoff. The meeting was held at the Port of Sunnyside's Business Administration Office located at 2640 E. Edison Avenue, Suite 1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Jim Grubenhoff, Commission President
Tyler Schilperoort, Commission Vice President
Arnold Martin, Commission Secretary
Jay Hester, Executive Director
Travis Jansen, Project Manager
Cory Wilson, Operator
Nicole Jech, Communications Director
Lucia Navarro, Administrative Assistant
Rob Faber, Legal Counsel

GUESTS: None

GUESTS COMMENTS: None

DISCUSSION/ACTION ITEMS:

Communications Director:

- Nikki presented the updated 2021 budget numbers for review. She shared that the numbers have stayed relatively the same since the last Port meeting. No major changes are expected between now and the budget hearing scheduled for Tuesday, November 3, 2020.

Executive Director:

- Jay presented the lease extension with Ecological Land Services for approval. He explained that ELS has expressed their desire to extend their current lease for another year.

ACTION ITEMS:

- The consent agenda includes:

Minutes of the Business Meeting held on October 5, 2020. Payables issued on October 9, 2020 in the amount of \$239,870.75, totaling \$239,870.75. Commissioner Martin moved to approve; Commissioner Schilperoort seconded. Motion approved 3-0.

- Motion to approve the lease extension with Ecological Land Services and authorize Jay Hester to sign on behalf of the Port. Commissioner Schilperoort moved to approve; Commissioner Martin seconded. Motion approved 3-0.

GENERAL COMMENTS:

Staff Comments: Jay shared with the Commission that Port staff will be requesting more information from the City of Sunnyside in regards to the mobile home park that is being put in across the street from the Port office.

Commissioner Comments: Commissioner Grubenhoff wished Commissioner Martin a Happy Belated Birthday as his birthday was on October 18, 2020

EXECUTIVE SESSION: The Executive Session was opened at 5:38 p.m. by President Grubenhoff to discuss Real Estate, Personnel and Legal issues as allowed by RCW 42.30.110 subsections C, G and I respectively. The session was expected to last 20 minutes with no action to be taken. At 5:58 p.m. the session was extended for fifteen minutes by President Grubenhoff. At 6:13 p.m. the session was extended for seventeen minutes by President Grubenhoff. At 6:30 p.m. a ten minute extension was called by President Grubenhoff. At 6:40 p.m. another 10 minute extension was called by President Grubenhoff. At 6:50 p.m. a five minute extension was called by President Grubenhoff. The session ended at 6:55 p.m.

ADJOURNMENT: The Business Meeting adjourned at 6:56 p.m., peace and harmony prevailing.


Jim Grubenhoff, President

ATTEST:

Arnold Martin, Treasurer