



MINUTES OF THE BUSINESS MEETING
Held April 4, 2022

The April 4, 2022 Business Meeting was called to order at 5:15 p.m., by President Schilperoort. The meeting was held at the Port of Sunnyside's Business Administration Office located at 2640 E. Edison Avenue, Suite 1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Tyler Schilperoort, Commission President
Arnold Martin, Commission Vice President
Jim Grubenhoff, Commission Secretary
Jay Hester, Executive Director
Karen Hofmann, Director of Finance
Lucia Navarro, Administrative Assistant
Rob Faber, Legal Counsel

GUEST COMMENTS: None

LEGAL COMMENTS: None

CITIZEN COMMENTS: None

DISCUSSION / ACTION ITEMS:

EXECUTIVE DIRECTOR:

- **Meier Architecture** – Jay presented for approval, an agreement for services for the Varietal storage expansion project with Meier Architecture. This agreement would allow for a complete engineer's estimate, schematic design, construction documents and bid assistance. Jay mentioned that the demand for Varietal's product is high. Currently, their cans are sold locally and throughout the Northwest and California.
- **Plant Update** – Jay informed the Commission that the plant is running well. Currently, 2 units are running with treatment at 475 gallons per minute. While there is still some sand coming through the treatment the screens are not plugging up as was the case before.
- **YCDA Annual Meeting** – The annual meeting will be held at SOZO field this year on April 12, 2022 with a variety of food trucks available for attendees to visit.

STAFF COMMENTS: Jay commented that he is looking at the 9 acres of property that the Port owns in front of the airport to see what can be done out there in regards to development.

COMMISSIONER COMMENTS: Commissioner Grubenhoff stated that is excited for the potential projects in the near future.

ACTION ITEMS:

The consent agenda includes:

- Minutes of the Business Meeting held on March 21, 2022 and minutes of the Special Meeting held on March 30, 2022. Payables issued on March 25, 2022 in the amount of \$93,856.69, totaling \$93,856.69. Commissioner Martin moved to approve; Commissioner Grubenhoff seconded. Motion approved 3-0.
- Motion to approve the Agreement for Services with Meier Architecture for the Varietal Storage Expansion Project in the amount of \$50,000.00 including tax and authorize Jay Hester to sign on behalf of the Port. Commissioner Grubenhoff moved to approve; Commissioner Martin seconded. Motion approved 3-0.

EXECUTIVE SESSION: None

ADJOURNMENT: The Business Meeting adjourned at 5:50 p.m., peace and harmony prevailing.



Tyler Schilperoort, President

ATTEST:


Jim Grubenhoff, Treasurer