



MINUTES OF THE BUSINESS MEETING

Held February 17, 2014

The February 17, 2014 Business Meeting was called to order at 5:15 p.m. by President Grubenhoff. The meeting was held at the Port of Sunnyside Administration Office at 2640 E. Edison Ave., Suite #1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:
Jim Grubenhoff, Jeff Matson, Arnold Martin, Commissioners;
Jay Hester, Executive Director;
Jed Crowther, Property, Development & Project Manager;
Robert Farrell, Port Engineer;
Travis Jansen, Maintenance Manager;
Vernita Coffey, Administrative Assistant; and
Steve Winfree, Legal Counsel

List of guests available upon request:

PORT ENGINEER: Robert Farrell presented a written report and the following items were discussed; (written report available upon request).

- Bob reported that they continue to have difficulty maintaining the treatment biology in the SBRs. Samples have been sent to a commercial analytical lab for surfactant (detergent) analysis in an attempt to determine the cause of this problem. Results should be available in the next couple of weeks.

MAINTENANCE MANAGER: Travis Jansen presented a written report; (written report available upon request).

PROPERTY, DEVELOPMENT & PROJECT MANAGER:

ACTION ITEMS:

Commissioner Grubenhoff has noted that he has always recused himself from discussion and voting on the payments to Harold's Repair and Rental, LLC because of his ownership interest in the company, and declared that his recusal from discussion and voting shall be in effect for all future payables or other matters between the Port and the company, and the recusal shall continue until withdrawn by him.

- The consent agenda includes minutes of the Port Business Meeting held on February 3, 2014. Payables in the amount of \$113,837.74 issued on February 10, 2014 and payroll in the amount of \$42,874.72 issued on February 5, 2014 totaling \$158,712.46. Commissioner Matson moved to approve, Commissioner Martin seconded, motion carried.

- Approve Resolution 2014-02 "A Resolution Relating to Public Works Bids and Contracts Establishing Mandatory and Permitting Supplemental Bidder Responsibility Criteria". Commissioner Martin moved to approve, Commissioner Matson seconded, motion carried.
- Approve lease with Sunnyside Beauty Academy and authorize Jed Crowther to sign on behalf of the Port. Commissioner Martin moved to approve, Commissioner Grubenhoff seconded, motion carried. Commissioner Matson recused himself from discussion and voting.
- Approve Termination of Ground Lease with American River Ag and authorize Jed Crowther to sign on behalf of the Port. Commissioner Matson moved to approve, Commissioner Martin seconded, motion carried.

GENERAL COMMENTS:

Staff Comments: None

Commissioner Comments:

Commissioner Martin expressed how much he has enjoyed the snow/rain we have been receiving. He stated that this moisture is good for the agricultural world.

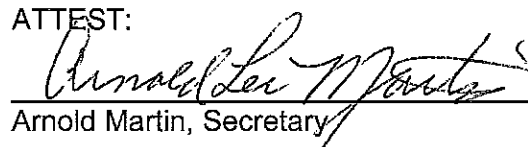
Commissioner Grubenhoff commented he was happy to hear that Dan Newhouse is considering being a candidate for the Fourth Congressional District with the retirement of Congressman Doc Hastings.

Citizen Comments: None

EXECUTIVE SESSION: None

ADJOURNMENT: The Business Meeting was adjourned at 5:31 p.m., peace and harmony prevailing.


Jim Grubenhoff, President

ATTEST:

Arnold Martin, Secretary

