



PORT OF SUNNYSIDE MINUTES OF THE BUSINESS MEETING

Held January 16, 2012

The January 16, 2012 Business Meeting was called to order at 5:15p.m. by President Martin. The meeting was held at the Port of Sunnyside Administration Office at 520 S. 7th St., Sunnyside, WA.

Commissioners and Staff present at the Study Session/Business Meeting:
Arnold Martin, Jim Grubenhoff, Jeff Matson, Commissioners;
Amber Hansen, Executive Director
Jed Crowther, Property, Development & Project Manager;
Robert Farrell, Port Engineer;
Gary Holwegner, Sprayfield Manager;
Travis Jansen, Maintenance Manager;
Vernita Coffey, Administrative Assistant; and
Steve Winfree, Legal Counsel

List of guests available on request.

PORT EXECUTIVE DIRECTOR: Amber Hansen presented a written report and the following items were discussed; (written report available upon request).

- ▶ Amber provided a spreadsheet with the breakdown of the estimated portion of the wetland costs that the Port would need to pay according to the Project Partnership Agreement with the CORPS.
- ▶ Amber stated that the legislation being introduced by Senator Honeyford to allow us to apply to DOE for wastewater funds will be heard on Wednesday, January 18th at 1:30 p.m. Amber plans to attend to speak on behalf of this bill.
- ▶ Amber indicated that the City Council will be discussing the Hearing Examiner's report on the RV Park on January 23rd. Amber requested that Jamie Carmody attend that meeting.

PROPERTY, DEVELOPMENT & PROJECT MANAGER: Jed Crowther presented a written report and the following items were discussed; (written report available upon request).

- ▶ Jed offered copies of a Yakima Valley Business Times article regarding a big energy project planned for Lower Yakima Valley by Arion Energy. He indicated that as this project has developed the Port has assisted as needed.

PORT ENGINEER: Robert Farrell presented a written report and the following items were discussed; (written report available upon request).

- ▶ Bob reported that there will be no problem storing water this year. The SBR's have been working right along discharging to surface water as allowed.
- ▶ Bob stated that the Port has been invited to participate as a member of the advisory committee for the Groundwater Management Area (GWMA) of the Lower Yakima Valley. This committee is responsible for overseeing the development of the groundwater management program, assuring the program is technically and functionally sound and implementing a public involvement plan.

PORT SPRAYFIELD MANAGER: Gary Holwegner presented a written report and the following items were discussed; (written report available upon request).

- ▶ Gary requested direction on the automated system for sprayfield irrigation. We have the parts to install the automation on some of the fields. Bob stated that he has always been an advocate of this system and desires implementation the quicker the better. It was requested that Gary obtain current quotes on the installation and have them be comparable in services provided.

PORT MAINTENANCE MANAGER: Travis Jansen presented a written report and the following items were discussed; (written report available upon request).

- ▶ Travis reported on the stormwater committee meetings he has attended and indicated that the city is clogged on the budgeted costs. It was suggested to research how other cities handle their stormwater fees.

NOTICE ITEMS: PNWA Eastern Washington/Northern Idaho Regional Meeting is on Friday, February 17, 2012 from 11:30am - 2pm in the Port of Pasco Board Room, 1110 Osprey Pointe Blvd.

GENERAL COMMENTS:

Staff Comments: None

Commissioner Comments: None

Citizen Comments: None

ACTION ITEMS: Action items taken on Monday, January 16, 2012.

Commissioner Grubenhoff has noted that he has always recused himself from discussion and voting on the payments to Harold's Repair & Rental, LLC because of his ownership interest in the company, and declared that his recusal from discussion and voting shall be in effect for all future payables or other matters between the Port and the company, and the recusal shall continue until withdrawn by him.

- ▶ The consent agenda includes the minutes of the Port Meeting held on January 4, 2012 and payables in the amount of \$649,955.04 issued on January 05 & 10, 2012 and payroll in the amount of \$36,379.42 issued on January 05, 2012 totaling \$686,334.46. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.
- ▶ Approve Accounts Payable Check Listing for November 1 & 10, 2011 in the amount of \$93,962.31. Commissioner Grubenhoff moved to approve, Commissioner Matson seconded, motion carried.
- ▶ Approve the contract for services with Sue Jetter Consulting for the 2012 calendar year in the amount of \$1,575.00 per month and authorize Amber to sign on behalf of the Port. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.

EXECUTIVE SESSION: Executive Session was called to order by President Martin at 6:40 p.m. for legal as allowed under RCW 42.30.110 subsection I. Session is expected to last 15 minutes. No action is expected. Session was extended an additional 5 minutes at 6:55 p.m. Session was extended an additional 5 minutes at 7:00 p.m. Session was closed at 7:05 p.m.

ADJOURNMENT: The Business Meeting was adjourned at 7:06 p.m., peace and harmony prevailing.

Jim Grubenhoff, Vice President

ATTEST:

Jeff Matson, Secretary